

**VILLAGE OF YATES CITY COMMITTEE BOARD MEETING MINUTES**  
**WEDNESDAY, JANUARY 7, 2026 6:00 P.M. 102 WEST MAIN STREET, YATES CITY, ILLINOIS**

**AGENDA**

**1. Call to Order**

Hostetler called the meeting to order at 6:03PM

Present: Tom Kinzer, Dave Mahr, Seth Lekies, Matt Ehens, Vonda Brinker, Ron Smith Mark Hostetler

Also Present: Neely Carr, Joy Mahr, Chief Jim Record

**2. Update on Well/Reservoir Project**

Hostetler reported he talked to Kevan Cooper and they will have an update from Albrecht before next week's board meeting.

**3. Discuss Revised Contract with AMP Electrical for Water Building Amperage Increase from 200AMP to 320AMP Service**

Hostetler provided the Board with the new contract. He noted the red-marked section states the prior contract is null and void. They are waiting on the meter base to be delivered before they can start the project. The Board requested an update to item #3 in the contract regarding immediate payment, to align with the next scheduled Board meeting for payment approval.

**4. Update on Document Destruction with Confidential Security Corp**

Joy Mahr reported she is still working on document organization.

**5. Update on Water Shut-Off Valve Isolation Project**

Board members received an image of the system map from Hostetler. Kinsel used the vac truck to clear valve boxes containing water and gravel. Valves were tested and South Henry remains unfinished due to a damaged valve box. Hostetler proposed Phase 1 of the isolation project to include replacement of seven valves located on South Dixon, Kent, and at the intersection of South Union and Maple. It was reported that some existing valves are operational but are over 20 years old. Hostetler recommended replacement of all seven valves. The proposed replacements would allow isolation of the north, south, east and west sections of the Village from Union and Main Street. The replacement of these valves would require a temporary shutdown of the entire water system.

**6. Update on Shaft for South Oxidation Ditch Paddle Wheel at the Treatment Plant**

Required parts have been received, but still waiting on the shaft. Jordan Suits is checking on the status tomorrow.

**7. Update on Gear Box Repair/Replacement for South Oxidation Ditch Paddle Wheel at the Treatment Plant**

The gearbox can be repaired. The quote is expected by Friday.

## **8. Update on Repair of Gate Valve at Treatment Plant**

An invoice from Shultz in the amount of \$570.00 has been received. Issues with missing and incorrect parts have been corrected, but hardware/nuts for the bolts are still on order.

## **9. Discuss Motor Fuel Tax Resolution for Road Repairs**

Knox County may be performing tar and chip road work this year. Hostetler will contact Kevan Cooper to obtain cost information, including protentional cost of completing one quadrant for the Village along with Knox Road 2300.

## **10. Discuss Curb-Stop Replacement at 403 South Union**

Hostetler reported that tree roots shifted the curb stop box, preventing the valve from being shut off. Kinsel replaced the curb stop box and valve stem earlier this week. It was also mentioned that a water main break occurred near Union Street and James alley. A brittle copper service line connected to the curb stop was also repaired. It was noted that additional work on James Street may be required in the future.

## **11. Discuss Two Requested Culverts at 403 South Union**

The Board discussed two culvert requests at 403 South Union. An existing culvert runs beneath a concrete driveway and is closed on both ends. The Board reviewed Ordinance No. 2012-699 and noted the maintenance of the existing culvert is the responsibility of the property owner. The potential installation of an additional culvert, approximately 20ft, to the south of the driveway was discussed. The Board determined a site inspection is needed prior to any further consideration.

## **12. Discuss Excessive Water Use in 600 Block of South Burson**

Joy Mahr reported that approximately 85,000 gallons of water were recorded during the previous billing period. Review of usage data indicated the usage pattern was consistent with a leak. The resident was contacted and indicated no visible leak was found within the residence. Usage data later showed a significant reduction and returned to normal levels. The meter was inspected by Kamstrup and no meter errors were identified. The Village's water bill forgiveness policy notes that eligibility requires confirmation that the leak has been repaired and the source identified. Ongoing monitoring of the meter was reported.

## **13. Discuss IDOT Rail-Highway Grade Crossing Safety Program**

Discussion was had for a BNSF federal grant program for upgrading public crossings. Hostetler reported he contacted Levi Carr for recommendations based on his experience maintaining the area. The grant allows upgrades to warning devices. The Board would like to proceed with applying for the grant.

## **14. Discuss Hiring Kenneth McMillion as Police Officer**

Chief Record reported that McMillion is currently employed as a full-time police officer in Manito and would be hired for a part-time position with the Village.

## **15. Discuss Purchase of Squad Car Radar from Stalker Radar Applied Concepts, INC. in the Amount of \$1,727.99**

Chief Record reported that the department currently has handheld radar units that require the squad car to remain stationary. The proposed radar unit would be vehicle mounted and directional. Chief Record reported the installation could be completed in-house.

**16. Discuss Purchase of an Outer Carrier Vest from Gear Up Armor Express in the Amount of \$400.40**

Chief Record reported the vest would be issued to Officer Simmons. Record also discussed a potential future purchase of uniform tops, consisting of one short-sleeve and one long-sleeve black top per officer. Cost estimates were discussed.

**17. Discuss Trustee and Employee Training and Further Education**

Hostetler reminded the Board that Open Meetings Act training should be completed as required and that certificates of completion are to be submitted to Neely.

**18. Other**

Hostetler reported that the Village's water quality report reflects elevated fluoride levels requiring issuance of a public notice within 12 months.

**COMMITTEE REPORTS**

**Police** – Ehens  
**Finance/Insurance** - Kinzer  
**Streets/Alleys** - Smith

**Water** - Lekies  
**Sewer** - Mahr  
**Technology/Public Grounds** – Brinker

**ADJOURNMENT**

Meeting adjourned at 7:31 P.M.

Respectfully submitted,  
Neely Carr  
Village Clerk